

# Constitution

## South Lakes High School A Cappella Groups

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### Article I – Name of Organization

The official names of these organizations shall be Noteworthy, DoReMigas, and SMAC.

### Article II – Purpose of Organization

The purpose of these organizations is to promote a cappella musical performance among students and appreciation of music at South Lakes High School.

An a cappella group with the three core values of EMPOWERMENT, DEDICATION and COMMUNITY.

### Article III – Membership

**Membership in this organization is open to all SLHS students and will not be restricted on the basis of age, disability, ethnicity, national origin, race, religion, sexual orientation or political affiliation.** Membership will be determined by auditions at the beginning of each school year. Current members will be required to re-audition.

#### **Terms of membership are as follows:**

- As a member, one is required to attend weekly rehearsals, performances, and actively support organization projects.
- Failure to meet group expectations may result in a formal warning or punitive action, as detailed in Article VII, Meetings and Performances.
- Members must maintain a cumulative GPA of 2.0
- If a member fails to meet the cumulative GPA requirement for two consecutive quarters, they may be suspended from the group until their GPA improves
- Membership will be revoked by the group leaders and Mrs .Gigliotti if *any* actions are deemed inappropriate by membership.

## **Article IV – Officers**

### **Selection Procedures**

Election of officers will be passed down from the previous leaders and approved by Mrs.Gigliotti.

The Term of office will be one full academic year.

Election of the officers and positions will be determined by all group leaders.

The President, Music Director, and Public Relations Director, shall comprise the Executive Board of the organization.

- The Executive Board shall meet in addition to regular rehearsals.

The officers and individual duties shall be:

#### **A. President**

- Preside over all meetings
- Represent organization in school
- Be a role model, lead by example and exemplify professionalism in every setting.
- Must not allow any slander or personal feelings to be mentioned in the professional setting of forum
- Must act as Parliamentarian and, at all times, be familiar with the rules and procedures explicitly stated in the Constitution
- Must know own duties as well as supervise and know the duties of each supplementary Executive board member
- Ensure that the organization is operating in conformity with the standards set forth by South Lakes High School and SLHS Activities Office
- Maintain communication with Mrs. Gigliotti (sponsor)
- Correspond when necessary with school administration and other recognized organizations
- Resolve conflicts and concerns among group members
- Plan BOOTCAMP and concert and any community performances, along with the help of the Music Director

#### **B. Music Director**

- Teach all music
- Assign parts for the music
- Decide agenda for rehearsal
- “Holder of the music” (through PDF and Finale files)
- Add PDF, Finale file, and MP3/MIDIS of music to Google Drive
- Help new/all members in sectionals outside of planned rehearsal time
- Help President plan BOOTCAMP
- Represent organization on campus
- Look for workshops and competitions for the group to participate in

### **C. Public Relations Director**

- Manage Instagram account.
- **Instagram** – All acapella group Instagram pages should be updated frequently and used as a tool to inform fans of music releases, upcoming gigs and concerts, news pertaining to the group, etc.
- Keep google drive updated with contact information, resources, music, recordings, and usernames and passwords
- Uploads pictures and videos monthly, requesting them from group members

### **Article V – Advisor**

**The advisor shall be a full time faculty or staff member at South Lakes High School.**

### **Article VI– Absences, Meetings and Performances**

The organization shall hold regular (weekly) rehearsals during the academic term except when holidays, examination periods, or other events make rehearsals impractical. Organization rehearsals day/time will be determined in the beginning of the year by a unanimous vote of the general membership. Attendance at rehearsals is expected and required. Members are allowed excused absences and three unexcused absences for rehearsals throughout the year.

The specificities of attendance are as follows:

#### **Rehearsals**

- To be early to rehearsal is to be on time
- An excused rehearsal can be defined as: family emergency, contagious illness, class conflict, mandatory organization event, or any other previously submitted excuse approved by the group leaders
- An unexcused absence can be defined as: misplanning, skipping, choosing to miss for personal reasons, minor illnesses, or any other excuse deemed non-serious by the group leaders
- If a member will be tardy or late to rehearsal the member must notify their leaders of situation at least 24 hour prior to scheduled rehearsal
- 3 tardy arrivals = 1 absence
- A tardy can be defined as 15 minutes late or more unexcused
- BOOTCAMP is required (unless the excuse falls under the approved absences listed above or approval by the group leaders)
- Once committed to a performance, there is no excuse for not being there (other than severe circumstances approved by the President.)
  - These are outlined above
- It is each member's duty to let family and friends know of set rehearsal schedule
- Members are required (with excused exceptions) to make all scheduled **weekend rehearsals**.
- When weekend rehearsals are scheduled and necessary (left up to the discretion of the Music Director)
- If a member is going out of town, the group must know by the Thursday before weekend rehearsal

- For *any* missed rehearsal, the member must make contact with the leaders within a week of the missed rehearsal OR before the next gig where they are performing (whichever comes first)
- Three unexcused missed rehearsals will result in a formal warning and meeting with the leaders, in which a member may explain their situation
- If attendance remains an issue following formal warning, membership will be voted on by the group leaders per procedure in Article III, Membership

### **Performances**

- Members are expected to attend all performances that do not conflict with their respective schedules
- If a member misses a performance they have previously committed to for an illegitimate reason, they may be subject to punitive action at the group leader's discretion

### **MISSING THREE REHEARSALS:**

Not including excused or severe circumstances

- Member in question must meet with the group leaders to figure out a solution to excessive absence
- If behavior of member persists, their membership may be put to a vote by the group leaders

### **MISSING A PERFORMANCE:**

After previously stated that member in question could attend

- Member in question must meet with the group leaders to explain the situation
- If deemed severe, their membership may be put to a vote by the group leaders

### **EXTRACURRICULAR CLAUSE:**

Excused extracurriculars applying to both rehearsals and gigs

- Classes, concerts (that a member is in OR attending for class credit) are legitimate excuses
- Non-priorly scheduled work conflicts or study groups outside of members control are to be deemed excused pending decision of group leaders
- Contingent on prior notification and approval, mandatory events, meetings and practices for other organization/afterschool activities may be legitimate excuses, but must be discussed with the group leaders beforehand
- Members in a Major commitment are required to give leaders their rehearsal schedules

### **Article VII – Auditions**

At least three members must audition in order to hold a solo audition. Soloists will be decided by popular blind vote and callbacks will be held if necessary.

### **Article VIII – Amendments**

Amendments to this constitution must be submitted in writing at a regular meeting of the organization. Said amendment(s) will be voted on at a subsequent rehearsal. In order to adopt the amendment, a vote of  $\frac{3}{4}$  of the general membership is necessary.

**Article IX - Ratification**

**This constitution shall become effective at the beginning of the 2019-2020 school year.**

***This constitution has been read and approved by 2019 South Lakes High School A Cappella Organizations***