

Julia Turnbull

Voice Studio Policy 2015-2016 PHONE: (540) 236-8080 • EMAIL: turnbull.julia@gmail.com • WEBSITE: www.juliaturbullsoprano.com

Welcome! I look forward to this year and making music together. My goal is to make each student the best musician he/she can be. Please read the guidelines below to help ensure that you have a successful experience. If you have any questions, feel free to call or email me.

Tuition & Fees

Please check a box to choose the length and frequency of your lesson, and your payment schedule:

Lesson Length/Payment Plan	Registered Weekly Lessons Monthly (6 payments) Due Dates: Oct 5, Nov 9, Dec 7, February 22, April 4, May 2	Registered Bi-Weekly Lessons	Unregistered (Pay-Per-Lesson)
Weekly 30-min Lessons	<input type="radio"/> \$120.00/month	<input type="radio"/> \$60.00/month	<input type="radio"/> \$35.00/lesson
Weekly 45-min Lessons	<input type="radio"/> \$180.00/month	<input type="radio"/> \$90.00/month	<input type="radio"/> \$50.00/lesson
Weekly 60-min Lessons	<input type="radio"/> \$240.00/month	<input type="radio"/> \$120.00/month	<input type="radio"/> \$65.00/lesson

****Lesson Dates: Mondays Only****

October: September 28th, October 5th, 19th, 26th

November: 9th, 16th, 23rd, 30th

December: 7th, 14th, January 4th, 11th

February: 22nd, 29th, March 7th, 14th

April: 4th, 11th, 18th, 25th

May: 2nd, 9th, 16th, 23rd

Make up Days: June 6th, 13th

Tuition is based on the length of the lesson, and includes four (4) lessons per month. ***Tuition payments are due on the dates listed above.** Please make checks payable to Julia Turnbull. Tuition payments are only pro-rated if a student enrolls after a month has begun.

Registered v. Unregistered Students: Registered students will receive a regular weekly/bi-weekly lesson time. Unregistered students are NOT guaranteed a regular lesson time. Unregistered students are expected to pay for lessons at the time of service. If an unregistered student is a “NO-SHOW” more than once, future lessons will be billed in advance.

Late Payments/Discounts: Payments that are more than seven (7) days past due will incur a \$40 late fee. Returned checks will incur a service charge of \$40, and future tuition payments must be made by money order or cash. A 10% family tuition discount is available and will be applied to the family member with the shorter lesson time. (Discount applies ONLY to tuition.)

Attendance & Punctuality

Please arrive at your lesson on time – if you are late, your lesson will not be extended to make up time.

Missed Lessons: Students must notify the instructor of an absence or schedule change at least 24 hours in advance. The lesson will only be made up if proper notice of absence is given. If no notice or late notice is given, the student will be considered a NO-SHOW, and the lesson will NOT be made up. Students may call or text the instructor as late as 10:00pm to cancel a lesson for the following day.

Lessons cancelled by the instructor will be made up at the student's convenience. Once a make-up lesson time is agreed upon, it will not be rescheduled. (See below for information regarding weather-related cancellations.)

Discontinuation of Services: If lessons must be discontinued, notice must be given in writing at least 2 weeks in advance. If the student has not received all pre-paid lessons prior to stopping/pausing lessons, the student has up to 60 days, after informing the instructor of discontinuation, to receive any remaining lessons. **There are NO refunds.**

Holidays & Weather Cancellations

Holidays: The studio will follow the same holiday schedule as Fairfax County Public Schools.

Weather Cancellations: The studio will follow Fairfax County Public Schools' weather-related closures. Lessons missed due to weather-related cancellations will be made up at the student's convenience.

Practicing & Preparedness

Students should practice at least 2-3 hours per week (i.e. 30 minutes 4x/week). Students should come to their lessons prepared with the pieces or assignments that have been given.

Music & Other Materials

Students should bring a recording device to their lessons. Lesson recordings should be reviewed by the student in order to aid with practicing. In addition, a book of manuscript paper can be purchased and brought to each lesson. Students' exercises will be recorded in the book and should also be used for practicing.

Students will generally purchase their own music. Music can be purchased at any area music store (such as Foxes Music) or online. Any music borrowed from the instructor MUST be returned in its original condition within two weeks' time. Unreturned or damaged materials will be billed at the current retail price. Materials used in lessons will vary due to skill level and student interest.

Media Release

Students and parents/guardians of students under the age of 18 years old agree to allow Julia Turnbull Voice Studio to use written correspondence as a testimonial and/or take photographs/video/audio recordings of him/her during lessons, rehearsals, recitals, or other studio events for archival purposes and studio promotional use. Published materials will NOT include full names – only first name/last initial or full initials will be used.

The Studio Policy will be updated at the beginning of each academic year. If there is a change in the Studio Policy in the interim, you will be notified and provided with a new copy of the policy at least 2 weeks before the changes go into effect. Students are welcome to contact me with questions throughout the week. I look forward to working with you!

By signing below, I acknowledge that I have read and agree to the terms set forth in this studio policy.

Parent/Guardian's Signature Date

Student's Signature Date

Julia Turnbull

Voice Studio - Contact Information and Student Questionnaire

PHONE: (540) 236-8080 • EMAIL: turnbull.julia@gmail.com • WEBSITE: www.juliaturnbullsoprano.com

Student's Name

Mailing Address

Student's Email

City/State/Zip

Student's Cell Phone

Home Phone

Primary Parent/Guardian Contact - Name

Secondary Parent/Guardian - Name

Primary Parent/Guardian Contact - Email

Secondary Parent/Guardian - Email

Parent/Guardian 1 – Work Phone Parent/Guardian 1 - Cell

Parent/Guardian 2 – Work Phone Parent/Guardian 2 – Cell

Preferred method of contact for notification of last-minute schedule changes:

Email: _____

Phone [indicate which phone #(s) by circling]: Home Student's Cell P/G1 Work P/G1 Cell P/G 2 Cell P/G2 Work

Text Message [indicate which phone #(s) by circling]: Student's Cell P/G 1 Cell P/G 2 Cell

Student Questionnaire

School: _____

Age: _____ Grade Level: _____

Are you in the chorus at your school? _____

If so, which one? _____

Voice Part: _____

How long have you been in chorus? _____

Choir Director: _____

Do you sing anywhere else? _____

Have you ever had voice lessons? _____

How long? _____ Teacher(s): _____

Do you play any instruments? _____

Lessons? _____ How long? _____

Please list any languages (other than English) that you have studied or speak fluently: _____

Do you intend to pursue music professionally? _____

What are your musical goals? _____

Please evaluate yourself in the following categories:

Technique	Circle one: 1 = needs work 5 = strong	Performance/ Interpretation	Circle one: 1 = needs work 5 = strong	Musicianship	Circle one: 1 = needs work 5 = strong
Head Voice	12345	Stage Presence	12345	Reading Music	12345
Chest Voice	12345	Facial Expression	12345	Music Theory	12345
Breath Control	12345	Languages	12345	Sight Singing	12345
Intonation (Staying on pitch)	12345	Diction	12345	Rhythm	12345

Volume (Loudness)	12345				
Consistency of Vibrato	12345				
Ability to Sing Legato	12345				
Vocal Range	12345				
Tone Quality	12345				
Other Areas you would like to Address:	Other Areas you would like to Address:			Other Areas you would like to Address:	

Is there anything else you would like me to know about you? _____
