

**South Lakes High School Chorus**  
**Finance Information and Policies**  
**For School Year 2016-2017**

FCPS will not charge students a fee for any mandatory aspect of the **South Lakes High School Choral Department** except for course material fees which are permitted by Virginia Department of Education (VDOE) regulations. Schools cannot require a student to pay fees for course materials in excess of the amount approved by the School Board in Notice 5922, Revenue, Tuition, and Fees – Student Fees.

The following is a description of **South Lakes High School Choral Department** course material fees and FCPS-sponsored optional activity fees for participation in the music program for the upcoming season.

**Fee Structure – Required Fees, Optional Fees**

- **Required course material fees:** Course material fees cover consumable materials associated with a course and are a required element of that course.
  
- **FCPS-sponsored optional activity fees** are charged in connection with a particular activity and cover some or all of the actual costs of that activity. Participation in the particular activity is optional but if a student decides to participate in the activity, payment of the activity fee is required. Any fees collected that exceed actual cost of materials or activities must be refunded to the parent.

**Fee Categories**

**South Lakes High School Chorus Course Materials Fee**  
**\$125 (All students) Due by 9/16/2016**

This fee is similar to required fees paid for certain, other FCPS classes. It covers course materials related to the course. Examples of the materials eligible to be covered by this fee include: black binder, theory book, sight reading book, sight reading factory technology, pencil, t-shirt, copyright permissions, accompanist, clinicians, and food during instructional activities.

**South Lakes High School Uniform Fee – NEW STUDENTS**

This fee is separate from the course fee and is a one-time fee for all new students.

All female uniforms will be ordered through South Lakes High School and payments can be made online or via check to SLHS.

All male uniforms will be ordered through a separate vendor offsite: Metropolitan Formal Wear at Fair Oakes Mall. Payment will be made directly to that vendor. The total includes alterations. More details will be provided separately from this document.

**South Lakes High School Chorus  
Finance Information and Policies  
For School Year 2016-2017**

**\$75 (Uniform fee for new female students (includes gown, garment bag, knee highs; does not include alterations: these will be assessed and paid for separately through an offsite vendor)**

**\$159 (Uniform fee for new male students (includes full tux, alterations, garment bag)**

**South Lakes High School Chorus Uniform Accessories  
(amount varies – order form provides itemized costs)  
Due by 9/16/2016**

Certain uniform accessory items have to be purchased separately by the students as needed. Examples of these items include shoes, jackets, vest, tux shirts. All accessories pieces will be purchased through Metropolitan Formal Wear. An order form will be available.

**Individual Performance Events (cost varies by event)**

There are opportunities throughout the school year for individual students to choose to audition and/or participate in other music activities. Examples include the All-District Chorus, Senior Honors Choir, and All State Chorus. Audition or participation fees are often assessed for these opportunities by the sponsoring organization. Such fees are not established by the **South Lakes Chorus**, but the **South Lakes Chorus** often assists in the collection of these fees from individuals who elect to participate and the submission of one group payment to the respective sponsoring organization. These fees are communicated at the time other information about these opportunities is communicated.

**Payment Policies**

Payments may be made online or by cash or check as described below.

- Payments made by check should be placed in the lockbox within the music room. If paying by check, please make the **check payable as instructed for the particular payment and write the name of the student and the name of the fee being paid in the memo line of the check.**
- If paying by cash, **please put the money in an envelope and write the name of the student and the name of the fee being paid (i.e. Tom Smith, spring trip fee).** The payment should be given to the Choral Director. A receipt will be provided to you acknowledging the cash payment. **\*No cash should be deposited into the lockboxes within the music room.**

**South Lakes High School Chorus**  
**Finance Information and Policies**  
**For School Year 2016-2017**

**Refunds**

Typically fees paid are non-refundable once commitments and purchases have been made. These refund policies will be communicated separately as they relate to individual activities.

**Financial Assistance**

*Financial assistance is available for those in need of such assistance.* Requests for financial assistance should be made directly to the Choral Director prior to the due date for the related fee.