

# Agenda



## Agenda topics

Lessons Learned from SingStrong

Lessons Learned from District Assessment

Event Manual

Board 2013 -14

Budget

Senior Recital

Senior Banquet

Spring Concert

Uniforms

Volunteer Recognition

combine on fundraising with athletic boosters for  
next year

# Agenda

## SLHS Chorus PCA Monthly Meeting

5/8/13  
7:00 PM

### Attendees:

Rita Gigliotti, Karin Ottman, Sherri Zimmerman, Stephanie Freidin

## Agenda topics

### Lessons Learned from SingStrong

Discussion: Mostly discussed last month. Chris, who was the volunteer coordinator on the SingStrong side, will continue to do this job next. He lives locally, which makes things much easier for all of us.

Conclusions:

Action items: Who is going to take on the overall job of SingStrong Coordinator, since Marcia will be gone, as well as who will take on the role as person in charge of tickets, since Kirsten will be gone.

Person responsible:

Deadline:

### Lessons Learned from District Assessment

Discussion: Rita and Stephanie discussed this in March. Everything will be written up in a manual for the Next time it's done.

Conclusions: All went well

Action items:

Person responsible:

Deadline:

Event Manuals

Creating event manuals for all major events this year:  
I think it would be very helpful if we could come up with a template for chairs to complete so they can be electronically filed.

We need to create event manual for all major events that happened this year.

It would be helpful if we could come up with a template for chairs to complete so they can be electronically filed on the website

Conclusions: All the manuals need to get put up on the website

Action items:	Person responsible:	Deadline:

Board 2013-14

Discussion: We need to start planning ahead for who is not returning to the board next year and recruiting new parents. We also need to have a plan in place with regards to Marcia's role and the finances. It is a HUGE job and very critical that is it taken over by someone with a finance background.

Conclusions: Karin will organize a meeting with Marcia and the 3 people who are interested in doing finance to see about setting up a finance committee. Karin will send an email out to the PCA families asking for nomination.

Unless anyone else plans to run, Karin plans to stay on as president, and Sheri plans to stay on as VP. Sheri will ask Mary York if she is interested in becoming secretary as Stephanie is leaving.

Action items:	Person responsible:	Deadline:

Budget

Where are we with our annual budget?

Discussion: The money is there to fix the piano, so we can at least get the Steinway repaired. We will Revisit fixing the piano in the classroom at another time

Conclusions:

Action items: We will try to do a finance meeting next week

Person responsible:

Deadline:

Senior Recital

Discussion: Takes place on Thursday 5/23. Jo Brown is in charge of this

Conclusions:

Action items:

Person responsible:

Deadline:

Spring Banquet

Discussion: We now refer to this as awards night. It takes place on Thursday night 5/30.

Lori Alexa is taking care of the awards, but we need someone to be in charge of the overall evening

Conclusions:

Action items: Let's ask if she Prem will chair this event

Person responsible:

Deadline:

Sheri Zimmerman

Spring Concert

Discussion: Going to take place on Wednesday 6/5. Sherri Zimmerman is the Chair.

Conclusions:

Action items:

Person responsible:

Deadline:

Action items:	Person responsible:	Deadline:

Uniforms

Discussion: Purchasing next year’s men’s uniforms from Men’s Warehouse. We may be able to do dresses from Men’s Warehouse too, if we find a vendor for a dress that they will order from.

We need to form a “Dress Committee” with a variety of students (of different shapes and sizes) and a few parents to try on and choose a new dress for next year.

We need a pricing structure for uniform fees, possibly a trade in program, where you get money back when you trade in a uniform that grew out of, or a rental program, where you turn your uniform in at the end of the year (or when you grow out of it or when you are done with chorus)

Conclusions: Ask Band what they do for uniforms.

Action items:

Person responsible:

Deadline:

Fundraising with Sports

Ron Parisi wants to talk about ways we might be able to combine on fundraising with athletic boosters for next year.

He has some ideas to make it a win-win for chorus and sports.

Conclusions: He couldn’t make it tonight. Karin and Rita will set up a meeting with him

Action items: