

# Minutes

SLHS CHORUS PCA MONTHLY MEETING MINUTES		
10.3.2012	7:00PM	SLHS CHORUS ROOM
Attendees	Karin Ottman, Sheri Zimmerman, Marcia O'Brian, Stephanie Freidan, Rita Gigliotti, Mary York, Jo Brown	
<b>Old Business</b>		
Agenda Topic		
Fund Drive Final Numbers		
Discussion	.We have brought in \$8300 do far (this does not include checks)	
We had planned on \$10,000 in the budget, so we are \$1700 short,		
Do we need to work with the Band Boosters or with the school administration so that we can either work together on the Fund Drive, or split the neighborhoods, or do it on an earlier week?		
Action Items	Person Responsible	Deadline
Sheri ran into Maria Robles (SP?) who said she is interested in the Band Boosters working With chorus on Fund drive/Tag Day, and also on, band's new fund raiser A 5K in the Spring,	Sheri Zimmerman	
<b>New Business</b>		
Agenda Topic		
Budget Review and Approval		
Discussion	We Went over the budget the Marcia prepared for us.	
Rita would like to add money to the budget for administrative leave in case Fine Arts does not cover Time off when Rita goes to a conference (such as VMEA) or somewhere with the students		
Conclusions	Budget was reviewed, and passed with a few minor alterations to what was on the paper	
Action Items	Person Responsible	Deadline
<b>Agenda Topic</b>		
10/18/2012	Pyramid Concert Preparations	
Discussion	We need 1-2 parents from each ensemble to volunteer for the Pyramid concert. We will need "Lunch Box" volunteers, to oversee the boxes where the students put their, and we will need crowd control Volunteers.	
Each ensemble will get a large box, with the ensemble name written on it, to put their lunches in, at the Beginning of the day. The "Lunch Box" volunteers, will make sure that each student has put their name on Lunch bag, and then will put their lunch in the correct ensemble box		

# Minutes

Crow d Control volunteers need to make sure that our students get where they need to be, during the chaos of the morning, when Rita is not available.		
We also need volunteers to help set up the stage with the shells, risers & piano		
We need parents to send in water and snacks for the Chorus Officers who will be running the spirit workshop		
As well as Clorox wipes and some extra large boxes		
Parent volunteers need to be by 9:00am, and will be done around 1:30		
Action Items	Person Responsible	Deadline
An email needs to be sent to all the ensemble liaisons with the above	Karin Ottman	
Info to be sent out to all the ensemble parents. Karin will also try to		
Get a Pyramid Chair		

# Minutes

Agenda Topic		
	Final PCA Committee Description Review/How to get the remaining positions filled	
Discussion	We have all but 6 positions filled. Karin would prefer that the board member not	
	Take any of those positions, since we will be doing so much and will be filling in everywhere at all the	
	events	
Conclusions	Karin would like all the PCA board members to think of a Chorus parent that they	
	Know that would fit into one of the open positions, and ask them to fill the position	
Action Items	Person Responsible	Deadline
Agenda Topic		
	Monthly Agenda – we need to determine what should be discussed each month	
Discussion	We want to try to keep our meetings to no more than an hour.	
	Try to keep our monthly agenda at:	
	Old Business	
	New Business	
	Action Items	
Action Items	Person Responsible	Deadline
Agenda Topic		
	Other Items Discussed:	
Discussion	Fundraising:	
	Restaurant night 10/24 – Uno's	
	Possible future fundraisers: Dog wash at Weber's Pet Supermarket	
	Bake Sale on Election Day @ Hunter's Woods E.S.	
	Bake Sales after school	
	SL Color Scarves to be sold at Football games	
	Bake sale, Dinner. Concessions sale at the Holiday/Masterworks concerts	
	Rita would like to talk to the PTSA (Susan Sather) about getting funds for a Smart Board	
Action Items	Person Responsible	Deadline
Sheri will talk to Reston Graphics about scarves		
Karin will write a letter to the Chorus families telling them why we are		
asking for money; the Choral Dept needs technology, etc.		
Do you want Steph to get a date for a dog wash? Probably for the Spring?		