

STUDENT RULES AND RESPONSIBILITIES

In order to make this trip safe, fun, and successful, certain standards of conduct must be maintained. This is a school field trip, students are required to follow all rules and policies of Fairfax County Public Schools and South Lakes High School at all times. Violation of any of these rules could result in immediate suspension, including sending students home at the parents' expense. This trip is a privilege. **Think** before you do anything and make sure it is not something you will regret. If you see someone breaking a rule, it is your responsibility to protect your investment in the music program and contact a chaperone or the director immediately.

BE ON TIME

The itinerary states actual departure times. Students are expected to arrive 15 minutes prior to departure. Please help us get the most out of our schedule by being on time. ☺ **CARRY YOUR ITINERARY WITH YOU AT ALL TIMES and bring a watch.**

GENERAL RESPONSIBILITIES

1. All students will follow instructions given by the director, chaperons, and bus drivers.
2. Students may not possess unauthorized prescription medication, drugs, alcohol, tobacco products, or weapons.
3. Damage to property will not be tolerated.
4. Directors, chaperons, and administrators reserve the right to search luggage, instrument cases, garment bags, hotel rooms, or any other items or areas with just cause.
5. Any physical injury or illness should be reported to a chaperon or director immediately.
6. Be absolutely certain your luggage, carry-on (backpack, gym bag, videos, mp3's, etc.), instrument and other equipment has your name on it.
7. Whatever you bring, you must carry. Do not bring a large sum of money. **CHAPERONES WILL NOT CARRY YOUR MONEY!**
8. Play your instrument or sing only with permission from the director. This applies at all times and in all situations.
9. Excellent behavior is expected; you represent your school and your community.
10. All people (students, chaperons, other adults) with whom you come in contact should be treated with utmost respect and courtesy.
11. Stay with the group. **DO NOT GO ANYWHERE ALONE:** travel with a buddy. A chaperone must know where you are at all times. **WHEN A CHECK-IN TIME AND LOCATION IS SET, BE ON TIME!**
12. Follow common sense guidelines for safety at all times.
13. You must have a valid picture identification (driver's license, school ID card, or birth certificate) with you at all times.

ON THE BUS

1. Remain seated whenever the bus is in motion. When the bus stops, remain seated and listen for instructions.
2. No student is to leave the bus without permission from the director or chaperons.
3. No changes in bus assignments.
4. Having food and drinks on the bus is a privilege. Any abuse of this privilege will cause it to be withdrawn. Dispose of trash at all stops and make sure the bus is clean before students exit. **NO GLASS CONTAINERS. ALL ITEMS MUST BE SEALED. NO OPEN BEEVRAGES WILL BE ALLOWED ON THE BUS.**
5. One person per seat.
6. No one should be seated in the aisle or sleeping on the floor.
7. Noise must be kept within a level that permits the driver to hear oncoming sirens, police cars, and ambulances. Keep conversation at a moderate level. **SCREAMING AND LOUD SINGING WILL NOT BE TOLERATED!**

8. Only movies rated G, PG, and a few select PG-13 will be approved for viewing on the bus. **NO EXCEPTIONS!!** Only directors or chaperons will have access to the VCR. PG-13 movies must be approved prior to the trip.
9. It is recommended that students refrain from bringing portable DVD players. Students are reminded that FCPS school rules are in affect through the entire duration of the trip and those students with portable DVD players may only bring movies that are rated G, PG, and PG 13. Students may not share portable DVD players with other students.
10. Students must use headphones with portable music players when listening to music. No speakers or radio projection will be permitted.

IN THE HOTEL

1. Students are to stay in assigned areas at all times. Students should never leave hotel premises unattended by a chaperone or director.
2. Room phones, pay-per-view movies, and room refrigerators will not be available to students. Students who wish to make long distance phone calls must use pay phones. Students' long distance phones in their room lines will not be activated. We recommend that students bring calling cards.
3. Students must attend all meals. No exceptions!
4. Follow all curfews. Consequences of breaking curfew could result in your being sent home.
5. Students should not leave their rooms after curfew for any reason except for a fire. If you have an emergency during the night, contact your chaperon.
6. Wake-up call will be thirty minutes before departure. If you wish to wake up earlier, bring an alarm clock. Students should stay in their rooms until the chaperones check in with you each morning.
7. Only students assigned to the designated hotel rooms are permitted inside those rooms. Students may congregate in the common areas only. Not in each others rooms.
8. Co-ed visitation shall be limited to public areas only. Visiting of the opposite sex will not be allowed in hotel rooms. **NO EXCEPTIONS!!**
9. The only visitors to your rooms should be chaperons (or directors); ask for identification before opening the door if you are not familiar with someone who knocks on your door.
10. Keep your room locked at all times. Do not leave money or valuables in your hotel room.
11. Students should not bring VCR's, DVD's, game systems, video cameras or other expensive items.
12. Only students who have returned a parent-approved water-related acknowledgement form may enter the pool area. Students who do not have permission may not be in the pool area at all. **NO EXCEPTIONS!!** Students should not be in the pool area or pool without two chaperons present. You must obey all posted rules and regulations.

CHECK-IN/CHECK-OUT PROCEDURE

1. A chaperone will check the room for damage before and after the students have occupied it. Please report any problems to your chaperon when we check in.
2. Students should pack their luggage and remove all trash before lights out on Friday evening.
3. Any damage or charge incurred by the occupants of the room must be paid for by the individual or individuals involved before we leave the hotel. If we are unable to determine which occupant incurred the charge, the charge will be equally distributed between the occupants.

POSSIBLE DISCIPLINARY ACTIONS

Disciplinary action shall include but not be limited to the following:

- Time-out with the director or chaperones
- Assignment to a chaperon for a designated period in the theme parks
- Bus clean-up and loading duties
- **A trip home at the parents' expense**

My child and I have read the Students Rules and Responsibilities Document.

We understand that all FCPS SRR rules are in effect throughout the duration of the trip.

Parent Signature

Date

Student Signature

Date